Quide to the

Town of Wake Forest
North Carolina





Nearly 25,000 residents make their home in this Wake County community, located 12 miles north of Raleigh. This guide is designed to better acquaint you with the Town of Wake Forest and its vast array of programs and services.

If you have suggestions on how we can better serve you or the Wake Forest community, we want to hear from you. Visit our website at **www.wakeforestnc.gov** or contact us at (919) 554-6100. Your Board of Commissioners and Town staff are ready to serve and assist you in every way!

Again, welcome to our community!

## Contact Us

We offer several ways to contact us -24 hours a day, seven days a week. Choose the method that's most convenient for you.

Web: www.wakeforestnc.gov/contactus.aspx

Phone: (919) 554-6100 Fax: (919) 554-6111

Mail: Town of Wake Forest

401 Elm Avenue

Wake Forest, NC 27587





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# Letter from the Mayor

On behalf of the citizens of the Town of Wake Forest, it is my pleasure to welcome you to our community. There is a lot to do in Wake Forest, so I hope you will take advantage of all our charming town has to offer.

Located in northern Wake County, Wake Forest is just minutes away from Raleigh and Research Triangle Park. Home to Southeastern Baptist Theological Seminary and the Southeastern College of Wake Forest, ours is a progressive community with nearly 25,000 residents.

Diverse housing opportunities make Wake Forest an ideal location for those just starting out and those looking to relocate. I urge you to make the most of our vibrant community—featuring several outstanding restaurants and downtown specialty shops, parks, and numerous recreational opportunities. There is always something fun being served up by our Parks & Recreation Department, our local Chamber of Commerce, and the Downtown Revitalization Corporation.

The fun lasts throughout the year starting with Art After Hours in February, April's Herb Fest and May's Meet in the Street. Gather with your neighbors at the Wake Forest College Birthplace for Six Sundays in Spring, celebrate Independence Day with our Annual 4th of July Celebration, and salute the arts in October with our Autumn Arts Festival. December is always a joyous time in Wake Forest beginning with the lighting of the Historic Downtown Business District, followed by the Historic Homes Christmas Tour, the Downtown Open House, and the Christmas Parade.

A shared goal of both the elected leaders and Town staff is the dedication to improving the quality of life within the town. The best way to get to know and understand Town government is to attend a Board of Commissioners meeting or watch the live broadcast on Community Channel 10. Board meetings are held at Town Hall, 401 Elm Avenue, on the third Tuesday of each month at 7:00 p.m.

Again, we are pleased to have you here in Wake Forest. If there is anything you want to know about your town, please do not hesitate to call Town Hall at (919) 554-6100 or visit our website at www.wakeforestnc.gov.

Sincerely,

Vivian A. Jones, Mayor

Vivian a Jones





# Wake Forest Snapshot

County: Wake Area Code: 919

Population: Estimated 25,000 by the end of 2007

Housing Starts: 1,000

Elevation: 434 feet

**Annual Average** 

Temperature: 59.8 degrees

Land Area: 12.56 square miles

Number of Town Employees: 155

Golf Courses: 4

Sales Tax Rate: 7%

Property Tax Rate: 54 per \$100 of assessed valuation

Nearest Airport: Raleigh-Durham International Airport (RDU)

approximately 25 miles

<b>Driving Distances:</b>	Destination	Time	Access
	North Raleigh	5 minutes	US 1
	Downtown Raleigh	35 minutes	US 1
	RTP	30 minutes	I-540
	Durham	20 minutes	NC-98
	Chapel Hill	40 minutes	I-540
	Greensboro	1 hour/30 minutes	I-540
	Wilmington	2 hours/20 minutes	I-40
	Charlotte	2 hours/45 minutes	I-540
	Asheville	3 hours/50 minutes	I-540





# Wake Forest History

Wake Forest was born as a college town and for more than a century the town and the college grew up together with intertwined histories. The original 1830's campus has changed owners and names, but remains a geographical focus of the community that has grown around it.

Development began in 1820 when Dr. Calvin Jones from New England bought 615 acres in "Wake Forest Township" from Davis Battle. Dr. Jones may have built a sturdy, two-story frame house in the center of what became Wake Forest College. In 1832 the North Carolina Baptist Convention decided to establish an educational institute and it happened when Dr. Jones had placed an advertisement in the Raleigh papers offering his farm for sale.

The advertisement described the community: "One of the best neighborhoods in the state, the Forest District containing three schools (one classical) and two well-constructed and well-filled meeting houses for Baptists and Methodists, and has a lawyer and a doctor. The inhabitants, without I believe a single exception, are sober, moral and thriving in their circumstances, and not a few are educated and intelligent."

John Purefoy, a Baptist minister, learned of the property and convinced the North Carolina Baptist Convention to purchase the farm for \$2,000 on which to establish the school it had been planning named the "Wake Forest Institute". It opened to boys in February, 1834.

Seventy-two students were enrolled by the end of the first year, so architect John Berry of Hillsborough was hired to enlarge the facility. Berry designed three brick buildings and one classroom structure to replace the Calvin Jones House (which was relocated) and two professors' houses. All three buildings were constructed between 1835 and 1838. The professors' houses, known as the North Brick House and the South Brick House because of their locations, were first occupied by Professors C. W. Skinner and Amos J. Battle. The classroom building burned in 1933 and the North Brick House was demolished in 1936, leaving the South Brick House as the only survivor of the early Berry-designed campus buildings.

The Raleigh and Gaston Railroad, constructed along the eastern border of the school, was completed in 1840. The closest depot was in Forestville, so students got off the train there and walked to the Institute. Due to the railroad, the school grew rapidly, changing its name in 1838 to "Wake Forest College".





# Wake Forest History-continued

With an increasing need for space and money, the College decided to divide the Calvin Jones farm into lots and sell them for \$100 each, with those on the west side of Main Street selling for \$150. Eighty one-acre lots north of the campus and west of the railroad were put on the market in 1839. The central street became known as Faculty Avenue and today constitutes the greater portion of the locally designated Wake Forest Historic District.

The Civil War caused the College to close in 1862. When it reopened in 1865, there were still very few buildings on and around the campus. The Raleigh and Gaston Railroad was a controversial subject for Wake Forest College since the station was in Forestville. The Railroad refused to finance two stations so close together, so the College worked to move the existing station near to the campus. The relocation finally took place in 1874, though there were still no buildings east of the railroad tracks.

The arrival of the Raleigh and Gaston Railroad station was the beginning of the commercial development around Wake Forest College. Between 1880 and 1905, several of the businesses operating in Wake Forest were established: Powers and Holding Drugstore, W. W. Holding Cotton Merchants, Dickson Brothers Dry Goods and Jones Hardware. The Bolus, Wilkinson, Keith and Joyner families established businesses between 1910 and 1920. This growth allowed the community to draft its first charter and became incorporated on March 26, 1880 as the Town of Wake Forest College. In 1909 the charter was amended and the town renamed, Wake Forest.

Another aspect of Wake Forest's growth at the turn of the last century was the Royall Cotton Mill, just north of Faculty Avenue. W.C. Powell, R.E. Royall and T.E. Holding established the mill in 1900 to produce muslin sheeting. The mill buildings and adjoining workers' housing had one of the earliest major impacts on Wake Forest not brought about by the College.

Wake Forest College moved to Winston-Salem in 1956, selling the campus to the present occupant, the Southeastern Baptist Theological Seminary and Southeastern College. The Seminary and College serves a wide geographic area and has an enrollment of about 3,000 students. Though the Town of Wake Forest continues to enjoy the beauty and dignity of the centrally located campus, it now has its own identity as it successfully responds to new roles and opportunities.



## Getting Started

EMERGENCY NUMBERS - In an emergency dial 911

Police (919) 554-6150 Fire (919) 556-1966

Town of Wake Forest (919) 554-6100 www.wakeforestnc.gov

Emergencies: After Hours (919) 554-6724

#### UTILITIES AND ESSENTIAL SERVICES

#### Electric

Contact the Town of Wake Forest for answers to questions concerning your electric service provider.

Wake Forest Power	(919) 554-6100	
	www.wakefores	tnc.gov/wakeforestpower.aspx
Progress Energy	(919) 508-5400	www.progress-energy.com
Wake Electric	(919) 863-6300	www.wemc.com
0		

## Gas and Oil

Holding Oil Company	(919) 556-3604
Little River Corporation	(919) 556-1111
McCracken Propane	(919) 556-5161

#### **Natural Gas**

PSNC Energy	(877) 776-2427	www.psncenergy.com
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## Telephone

Embarq	(919) 556-0080	www.sprint.com
CT Communications	(919) 233-5773	www.ctc.net

### Cable Television

## Trash Collection

Town of Wake Forest	(919) 554-6120	www.wakeforestnc.gov
Republic Waste Services	(919) 772-1316	www.republicservices.com
Waste Industries	(919) 662-7100	www.waste-ind.com

### Water/Sewer

City of Raleigh www.raleighnc.gov

Billing: (919) 890-3245 Emergencies: Weekdays: (919) 250-2737 Emergencies: After hours, weekends, and holidays: (919) 829-1930

Post Office - 224 E. Holding Avenue

(919) 556-8421



## Getting Started - continued

Voter Registration

www.wakegov.com/elections / (919) 856-6240

Voter registration forms are available at the Wake Forest Town Hall (401 Elm Avenue), Wake Forest Library (400 E. Holding Avenue) and Wake Forest Chamber of Commerce (350 S. White Street). In order to vote in a Wake Forest election, you must be a United States citizen, age 18 years or older, on or before the election date, and a Wake Forest resident for 29 days prior to the election. For more information, call the Wake County Board of Elections at (919) 856–6240.

## Newspapers

News & Observer Wake Forest Gazette Wake Weekly www.newsobserver.com / (919) 836-5635 www.wakeforestgazette.com / (919) 556-3409 www.wakeweekly.com / (919) 556-3182

## Vehicle Registration

(919) 554-0770

The Wake Forest office of the North Carolina Department of Transportation, Motor Vehicle Division, is located at 2012 S. Main Street and is open 8:00 a.m. to 5:00 p.m. weekdays. The Wake Forest office offers vehicle title and registration services. Be prepared to provide proof of identification.

#### Driver's License Office

www.dmv.dot.state.nc.us / (919) 570-1016

Driver's licenses can be obtained at any of the Raleigh branches of the Motor Vehicle Division. The nearest Wake Forest office is located at 9701 Capital Boulevard, Suite 110. It is open 8:00 a.m. to 5:00 p.m. weekdays.

Job Hotline

(919) 554-6198

Find out about employment opportunities in Wake Forest town government by calling the Job Hotline at (919) 554-6198, or visiting the website under Employment Opportunities. Applications may be downloaded from the website or picked up at the Human Resources Department, 401 Elm Avenue.

**Animal Control** 

(919) 212-PETS

Wake County Animal Control has jurisdiction over all animals and pets within Wake Forest's town limits. The Wake County Animal Control and Pet Adoption Center is located at 820 Beacon Lake Road in Raleigh.



## Getting Started - continued

## Wake County District Court

401 E. Owen Avenue

The Wake County District Court handles cases ranging from minor traffic violations to Class I, II and III misdemeanors. The address of the Court in which you are to appear is written at the bottom of your citation.

### Marriage Licenses

Marriage licenses can be obtained at the Wake County Register of Deeds, located in Raleigh at 300 S. Salisbury Street on the first floor of the Garland H. Jones Building. The Garland H. Jones Building is on the corner of Martin and Salisbury Streets in downtown Raleigh. Office hours are from 8:30 a.m. to 5:15 p.m. Monday through Friday. Customers who wish to record documents must be in the recording line by 4:45 p.m. Applicants for a marriage license must arrive by 4:30 p.m. For more information, visit http://web.co.wake.nc.us/rdeeds/.



A charming private residence in the historic district



# Hospitals

## **Duke Health Raleigh Hospital**

3400 Wake Forest Road Raleigh, NC 27609 (919) 954-3000 (919) 954-3900 fax

## Franklin Regional Medical Center

100 Hospital Drive Louisburg, NC 27549 (919) 496-5131 (919) 497-8018 fax

#### Rex Healthcare

4420 Lake Boone Trail Raleigh, NC 27607 (919) 784-4552 (919) 784-3336 fax

### Wakefield Medical Care

10831 Forest Pines Drive Wake Forest, NC 27587 (919) 488-8066

#### WakeMed

3000 New Bern Avenue Raleigh, NC 27610 (919) 350-8000 (919) 350-8610 fax

For more information and a complete listing of area physicians, visit www.wakeforestnc.gov/residents/healthcaremedical.aspx



## Schools

### PRIMARY, SECONDARY AND PRIVATE SCHOOLS

Wake County Public Schools

www.wcpss.net / (919) 850-1600

School Assignment

(919) 850-1921

Wake Forest's public schools are members of the Wake County Public School system. Several kindergarten through eighth grade elementary schools and one high school are located within the Wake Forest town limits.

Wake County Private Schools

(919) 733-4276

Granville County Schools (GCS)

www.gcs.k12.nc.us / (919) 693-4613

101 Delacroix Street Oxford, NC 27565

Franklin County School (FCS)

www.franklinco.k12.nc.us / (919) 496-4159

105 S. Bickett Boulevard

P.O. Box 449

Louisburg, NC 27549

#### AREA COLLEGES AND UNIVERSITIES

Louisburg College www.louisburg.edu / (919) 496-2521

Meredith College www.meredith.edu / (919) 760-8581

Peace College www.peace.edu / (800) PEACE-47

Shaw University www.shawuniversity.edu / (800) 214-6683

Southeastern Baptist Theological Seminary www.sebts.edu / (919) 556-3101

St. Augustine College www.st-aug.edu / (919) 516-4000

Vance-Granville Community College www.vgcc.cc.nc.us / (919) 496-1567

Wake Technical Community College www.waketech.edu / (919) 662-3400



## Schools - continued

The University of North Carolina (919) 962-1000 / www.northcarolina.edu
The University of North Carolina has a rich heritage of academic excellence.
Chartered in 1789, UNC was the first public university in the United States and the only one to graduate students in the eighteenth century. Today, UNC is a multi-campus university composed of 16 constituent institutions. The university consists of each public educational institution that grants baccalaureate degrees in the state of North Carolina.

Appalachian State University	(828) 262-2000 / http://appstate.edu/
East Carolina University	(252) 328-6131 / www.ecu.edu/
Elizabeth City State University	(252) 335-3400 / www.ecsu.edu/
Fayetteville State University	(910) 672-1111 / www.uncfsu.edu/
North Carolina A&T State University	(336) 334-7500 / www.ncat.edu/
North Carolina Central University	(919) 530-6100 / www.nccu.edu/
North Carolina School of the Arts	(336) 770-3399 / www.ncarts.edu/
North Carolina State University	(919) 515-2011 / www.ncsu.edu/
The University of North Carolina at Asheville	(828) 251-6600 / www.unca.edu/
The University of North Carolina at Chapel Hi	11 (919) 962-2211 / www.unc.edu/
The University of North Carolina at Charlotte	e (704) 687-2000 / www.uncc.edu/
The University of North Carolina at Greensbo	oro (336) 334-5000 / www.uncg.edu/
The University of North Carolina at Pembrok	e (910) 521-6000 / www.uncp.edu/
The University of North Carolina at Wilmington	(910) 962-3000 / www.uncwil.edu/
Western Carolina University	(828) 227-7211 / www.wcu.edu/
Winston-Salem State University	(336) 750-2000 / www.wssu.edu/





## Churches

Evans Grove Missionary Baptist Church www.evansgrove.org	(919) 870-8874
Falls of Neuse Pentecostal Holiness Church	(919) 858-0502
Friendship Chapel Baptist Church www.friendship-chapel.org	(919) 556-1759
Grace Assembly www.graceassembly.com	(919) 554-0997
Hope Lutheran Church and Pre-School www.hopelutheranwf.org	(919) 554-8109
North Wake Church www.northwake.com	(919) 556-1546
Olive Branch Baptist Church www.olivebranch-baptist.org	(919) 556-7972
St. Catherine of Siena Roman Catholic Church www.stcathsiena.org	(919) 570-0070
St. John's Episcopal Church http://stjohnswf.com/default.htm	(919) 556-3656
Wake Forest Baptist Church www.wakeforestbaptistchurch.org	(919) 556-5141
Wake Forest Presbyterian Church www.wfpres.org	(919) 556-7777
Wake Forest United Methodist Church www.wakeforestumc.org	(919) 556-2239
Wake Union Baptist Church	(919) 556-2010





## Civic Clubs

**American Cancer Society** 

American Legion-Post 187

Boys & Girls Club of Wake Forest

**Business Network International (BNI)** 

Home Builders Association of Raleigh/Wake Co.

Kiwanis Club of Wake Forest

**Operation Harvest** 

Rotary Club of Wake Forest

Take Off Pounds Sensibly (TOPS)

Trentini Foundation

Wake Education Partnership

Wake Forest Civitan Club

Wake Forest Area Tennis Association

Wake Forest College Birthplace Society, Inc.

Wake Forest Cultural Arts Association

Wake Forest DRC

Wake Forest Garden Club

Wake Forest Fire Department, Inc.

Wake Forest Junior Woman's Club

Wake Forest Public Library

Wake Forest-Rolesville High School PTA

Wake Forest Woman's Club

For a current list of civic club contact numbers, visit www.wakeforestnc.gov/residents/civic\_clubs.aspx.





Entrance to the neighborhood of Heritage

## Town Facilities

Town Hall (919) 554-6100

401 Elm Avenue

Board of Commissioners, Administration, Human Resources, Engineering, Town Manager's Office, Finance, Communications, Town Clerk's Office, and Parks & Recreation are headquartered here.

Police Department Non Emergencies: (919) 554-6150

401 E. Owen Avenue

Police Department Detective Division (919) 554-6156

1988 S. Main Street

Planning and Inspections Department (919) 554-6140

221 S. Brooks Street

Public Works Department (919) 554-6120

234 Friendship Chapel Road

Pools

Holding Park (919) 554-6187

133 W. Owen Avenue

Fire Departments

Wake Forest Fire Station 1 (919) 556-1966

420 E. Elm Avenue

Wake Forest Fire Station 2 (919) 570-1609

9925 Ligon Mill Road

FACILITY RENTALS

Wake Forest Community House (919) 554-6182

133 W. Owen Avenue

Friday - Sunday only - \$250 daily rental / 7:00 a.m. - Midnight / Deposit: \$50

Alston Massenburg Center (919) 554-6182

416 N. Taylor Street

Friday - Sunday only - \$60 daily rental / 7:00 a.m. - Midnight / Deposit: \$40





## Parks

### Plummer Park

965 Jones Wynd

Located within the Crenshaw Manor subdivision, this half-acre park boasts a playground and several picnic tables.

## **Tyler Run Park**

830 Pineview Drive

This nine-acre park is situated within the Tyler Run/Holding Ridge subdivision. Featuring a baseball field, basketball court, playground, picnic tables, and a greenway trail, the park's playground is specifically designed for children ages 2-5.

## Holding Park & Community House

133 W. Owen Avenue

Holding Park is a five-acre site consisting of the Wake Forest Community House and the Town's 50-meter swimming pool. The Community House is available for rent for family reunions, weddings, wedding receptions, and other activities. The pool is open during the summer months and offers swimming to the general public, as well as water aerobics, swim lessons, lap swim times, and parent-child swim times. The park also has a playground featuring slides and several swings. Picnic tables are available as well as a basketball court. Adjacent to this park, the Town leases Forest Field from the Wake County School System for baseball and softball league use.

## J.B. Flaherty Park

1226 N. White Street

The 100-acre Flaherty Park currently houses three lighted baseball and softball fields, a restroom/storage and picnic shelter facility, two ponds, four lighted tennis courts, and a community center. Flaherty Park Community Center boasts a regulation high school gymnasium, arts and crafts room, game room, and a meeting room with a small kitchen.

Community Center Operation Hours:

Monday - Friday - 10:00 a.m. -10:00 p.m.

Saturday - 8:00 a.m. - 4:00 p.m.

Sunday - 1:00 p.m. - 5:00 p.m.

## Alston Massenburg Center

416 N. Taylor Street

The Alston Massenburg Center is available for rent for family reunions, meetings, and other special events.





## Parks - continued

## Ailey Young Park

800 Juniper Avenue

Ailey Young Park is a 15-acre neighborhood park consisting of a baseball field, basketball courts, playground, and picnic tables.

### H.L. Miller Park

401 Elm Avenue

Located behind the Wake Forest Town Hall, Miller Park is a passive two-acre wooded park offering picnic tables and paved trails.

### **Kiwanis Park**

400 E. Holding Avenue

Located adjacent to the Wake Forest Public Library, this one-acre site offers a playground, picnic shelter, and a paved greenway trail.

### Smith Creek Soccer Center

690 Heritage Lake Road

Located within the Heritage Subdivision, the Smith Creek Soccer Center is a 17-acre facility that houses three full-size soccer fields, a playground, picnic shelter, and half-mile paved trail.



Kiwanis Park children's playground



# Mayor and Board of Commissioners











## Mayor Vivian A. Jones 141 S. White Street Wake Forest, NC 27587 (919) 556-1243 (home) (919) 554-6193 (office) Term expires November 2009

Commissioner Stephen R. Barrington 241 Sugar Maple Lane Wake Forest, NC 27587 (919) 554–8033 (home) Term expires November 2007

Commissioner Velma Boyd-Lawson 1601 Forest Road Wake Forest, NC 27587 (919) 554-2293 (home) (919) 554-6190 (office) Term expires November 2007

Commissioner Frank Drake 614 N. Main Street Wake Forest, NC 27587 (919) 554-0555 (home) Term expires November 2009

Commissioner
David Camacho
7910 Hogan Drive
Wake Forest, NC 27587
(919) 554-4882 (home)
(919) 554-6190 (office)
Term expires November 2007



## Board of Commissioners - continued



Commissioner
Margaret Stinnett
405 Durham Road
Wake Forest, NC 27587
(919) 556-1948 (home)
Term expires November 2009

Wake Forest Board of Commissioners meetings are held at 7:00 p.m. the third Tuesday of each month at Wake Forest Town Hall, 401 Elm Avenue. Agendas are available online at **www.wakeforestnc.gov** or at Town Hall.

Board of Commissioners meetings are televised live on Community Channel 10 and are rebroadcast throughout the remainder of the month at 10:00 a.m. and 8:00 p.m. on Wednesdays and Thursdays.



Wake Forest Fire Department





# Key Town Leaders

Wake Forest operates under a Council-Manager form of government.

The five-member Board of Commissioners is elected to staggered four-year terms with elections held in November of odd-numbered years. Each member of the Board of Commissioners and the Mayor is elected at-large.

It is the responsibility of the Board of Commissioners to set policy and appoint the Town Manager, Town Clerk, and Town Attorney.

### TOWN ATTORNEY

Wyrick, Robbins, Yates, Ponton, LLP - The law firm has represented the Town of Wake Forest since 1991. Eric Vernon is assigned as the primary attorney to represent the Town. Other attorneys of the firm are consulted on specialized cases.

#### TOWN MANAGER'S OFFICE

Mark Williams, Town Manager - Responsible for all Town departments and staff. Appointed by the Board of Commissioners in 1993, he is the administrative head of the Town government and directs the operational and administrative functions and activities of the Town. Williams has been in local government for over 20 years. He served as the Town's Parks & Recreation Director from 1983 to 1987 and Assistant Town Manager from 1987 to 1993.

Roe O'Donnell, Deputy Town Manager - Supervises the Public Works/Electric, Engineering and MIS Departments and coordinates special projects.

Joyce Wilson, Town Clerk - Primary duties are to keep the records and minutes of the Board of Commissioners, preserve all Town books, records, documents, papers and other articles.

#### COMMUNICATIONS

**Bill Crabtree, Communications Specialist** - Responsible for all Town internal and external communications. Provides administrative support to the Town Manager, and manages the Town's government access channel.



# Key Town Leaders - continued

#### ENGINEERING

Eric Keravuori, Director of Engineering - Supervises a staff of six employees and a budget of \$840,000. Primary responsibility is in all phases of engineering for the Town, construction inspection, traffic engineering and traffic signals, signs and marking.

#### FINANCE

**Aileen Staples, Finance Director** – Oversees and manages a department of 17 employees and a total budget of \$1.3 million. Major activities consist of billing and collections, accounting, financial management and fiscal operations, budgeting, purchasing, central services, and customer service.

#### HUMAN RESOURCES

**Tammy Moody, Director of Human Resources** - Supervises two employees with a budget of \$269,785. Primary responsibilities in the area of recruitment and selection of personnel, training, and employee benefits. Also oversees the Town's Risk Management program.

## MANAGEMENT INFORMATION SYSTEMS (MIS)

Tom LaBarge, Management Information Systems Director - Oversees and manages a department of two employees and a total budget of \$267,000. Major activities consist of establishing, planning, and administering the overall policies and goals for the MIS department. Collaborates with other departments to establish goals and priorities in order to meet the organization's overall technology requirements.

#### PARKS & RECREATION

**Susan Simpson, Director of Parks & Recreation** - Supervises 14 employees and administers a department budget of \$2.1 million. Primary emphasis in athletics, instructional classes, camps and special events.



# Key Town Leaders - continued

#### PLANNING

Chip Russell, Director of Planning & Inspections - Supervises a staff of 18 employees and a budget of \$2.4 million. Primary responsibility is in all phases of planning and building inspections, including land use and transportation planning, zoning and subdivision administration, historic preservation, urban forestry, building and fire inspection services, and code enforcement.

#### POLICE

**Greg Harrington, Chief of Police** - Supervises 44 employees and a budget of \$6.3 million. Primary responsibilities consist of managing and directing the Police Department which includes staff and administrative services, special operations, field operations, investigations and miscellaneous activities.

### PUBLIC WORKS

Mike Barton, Director of Public Works - Supervises a staff of 49 employees and administers a department budget of \$35.6 million. Responsible for the total operation and maintenance of the electric system. Also oversees streets, fleet maintenance, and sanitation divisions and administers the residential and commercial solid waste/recycling contracts.



View of Town maintenance facility



# Staying Informed

## www.wakeforestnc.gov

(919) 554-6196

Your primary source for information about Town of Wake Forest programs and services.

Town News (919) 554-6196

Town News at www.wakeforestnc.gov/news\_index.aspx is your one-stop source for Wake Forest news and information. With the click of your "mouse," you gain instant access to both recent and archived press releases, the Community Calendar, as well as the latest editions of E-News and the Town Manager's Weblog. Town News also shares everything you need to know about Community Channel 10, plus much more!

#### E-News

www.wakeforestnc.gov/ENews.aspx / (919) 554-6196

This electronic newsletter is emailed to a subscriber list every month and viewed at **www.wakeforestnc.gov**. To subscribe, go to **www.wakeforestnc.gov** and enter your email address in the "E-News sign up" box located below the Town Calendar. Once you're registered, we'll send E-News directly to your inbox each month. Sign up for E-News and always be the first to know!

### E-Alerts

By signing up for E-News, you'll also receive occasional E-Alerts giving you a heads-up on area road construction, planned power outages, important meetings, and all kinds of other community activities and events.

#### THE WEEK AHEAD

As an added bonus to signing up for E-News, you'll also receive THE WEEK AHEAD—a publication from the Town of Wake Forest distributed each Friday afternoon to help you make plans for the coming week. THE WEEK AHEAD provides the date, time, location, and a short description for any local activity listed on the Town's Community Calendar webpage.

## E-Notifier

The E-Notifier keeps you up-to-date on Town of Wake Forest news, information, events and services. With E-Notifier, you will receive an email alert within minutes of online publication of Board of Commissioners and Planning Board meeting agendas, the Town Manager's Weblog, RecConnect – the Parks & Recreation Department's program brochure, plus much more!



# Staying Informed - continued

### Town Manager's Weblog

(919) 554-6196

Visit www.wakeforestnc.gov/townmanagerblog.aspx every Friday as Town Manager Mark Williams shares his thoughts on the week's happenings in and around Wake Forest.

### Community Channel 10

(919) 554-6196

Community Channel 10 is Wake Forest's government cable channel. Watch it daily for news and the latest on programs, services, upcoming meetings, and special events sponsored by the Town of Wake Forest. Channel 10 is also an excellent source for information concerning programs and classes offered by the Wake Forest Parks & Recreation Department.

#### Focus on Wake Forest

Focus on Wake Forest is a monthly news and information program that airs several times each month on Community Channel 10. Each installment highlights specific programs, services, and special events sponsored by the Town of Wake Forest.

# Community Calendar

(919) 554-6196

Here's where you'll find what's happening in Wake Forest. Bookmark www.wakeforestnc.gov/communitycalendar.aspx for easy access to dates, times, and overviews about upcoming programs, activities, and special events.

Area residents wishing to advertise a local event on the Community Calendar may e-mail their submission to Bill Crabtree at bcrabtree@wakeforestnc.gov for consideration at least one month prior to the event. Be sure to include the event name, date, time, and location, as well as any additional relevant information.

### Our Town

Our Town is Wake Forest's bi-monthly newsletter. Published every other month, Our Town is mailed to all of the Town's electricity and sanitation customers.





# Getting Involved

### RecConnect - Parks & Recreation Program Brochure (919) 556-4818

The Wake Forest Parks & Recreation Department publishes a program guide three times a year that offers comprehensive information on activities for individuals of all ages and interests, including youth and adult athletics, as well as cultural programs.

### ADVISORY BOARDS

Residents are often needed to serve on the following boards, commissions and committees. Applications may be downloaded from the website, or picked up in the Town Clerk's office, 401 Elm Avenue. Completed forms must be submitted to the Town Clerk's office. Citizens are appointed by the Wake Forest Board of Commissioners. For more information, visit www.wakeforestnc.gov/Government/AdvisoryBoards.aspx.

### **Planning Board**

The Planning Board consists of nine members whose duties are to establish principles and policies for guiding action in the development of the Town and recommend to the Board of Commissioners ordinances promoting orderly development along the lines indicated in the Town's comprehensive plan. Town members shall serve three-year terms and ETJ members shall serve two-year terms. The Planning Board meets the first Tuesday of every month. Agendas are available on-line at wakeforestnc.gov or at Town Hall. Meetings are broadcast live on Community Channel 10 and re-broadcast the following two weeks on Wednesdays and Thursdays at 10:00 a.m. and 8:00 p.m.

# **Board of Adjustment**

The Board of Adjustment consists of five members whose duties are to hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, permit, decision, determination, or refusal made by the Zoning Enforcement Officer or other administrative officials in the carrying out or enforcement of any provision of the Zoning Ordinance. Members serve three-year terms and meet on an "as needed" basis.

### Cemetery Advisory Board

(919) 554-6123

The Cemetery Advisory Board consists of nine members whose duties are to advise the Board of Commissioners and Town staff in matters affecting cemetery policies and improvement. Members serve three-year staggered terms with three members to be appointed or reappointed each year. The CAB meets the fourth Tuesday of each month.





# Getting Involved - continued

### Greenways Advisory Board

(919) 554-6182

The Greenways Advisory Board consists of nine members whose duties are to advise the Board of Commissioners and Town staff in the operation of the greenways system. This may include recommending policies, acquisitions and expansions, and improvements to the system. Members serve three-year staggered terms with three members to be appointed or reappointed each year. The GAB meets the second Tuesday every other month.

### Historic Preservation Commission

(919) 554-3911

The Historic Preservation Commission consists of nine members whose duties are to review nearby projects which will have an impact on one or more of the historic districts and prepare and submit the application in order to designate a new historic district. The HPC conducts projects aimed at enhancing and protecting both the local historic district and three historic districts listed in the National Register of Historic Places. It also provides information on preservation topics to homeowners, and considers individual properties for designation as a local historic landmark or for listing in the National Register. HPC members reside in the Historic District, serve four-year terms and meet the second Wednesday of each month.

#### **Human Relations Council**

(919) 554-6199

The Human Relations Council consists of nine members whose duties are to encourage understanding and good will between all citizens, report to and recommend to the Board of Commissioners measures to promote the welfare of the town, identify concerns within the town which could jeopardize the welfare of the town, and act as an impartial forum to facilitate better communication between all segments of the town. Members serve three-year staggered terms with three members to be appointed or reappointed each year. The HRC meets the fourth Thursday of each month.

# Recreation Advisory Board

(919) 554-6182

The Recreation Advisory Board consists of nine members whose duties are to advise the Board of Commissioners and Town staff in the operation of the Parks & Recreation Department. This may include recommending policies, programs, activities, acquisition and development of park lands, expansion or modifications to existing facilities and applications for bonds and grants. Members serve three-year staggered terms with three members appointed or reappointed each year. The RAB meets the fourth Monday of each month.





# Getting Involved - continued

### Senior Center Advisory Board

(919) 554-6182

The Senior Center Advisory Board consists of nine members whose duties are to advise the Board of Commissioners and Town staff in the operation of the Senior Center. Members serve three-year staggered terms with three members appointed or reappointed each year. Meetings are scheduled on the first Tuesday of each quarter.

### **Urban Forestry Advisory Board**

(919) 554-6143

The Urban Forestry Board consists of nine members whose duties are to study, investigate, develop and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees, shrubs and other planting materials in parks, street and utility rights of way and easements and any other public areas. The Board also advises the Board of Commissioners and Town staff in matters concerning the implementation of the official Town Urban Forestry Plan. Members serve three-year staggered terms with three members appointed or reappointed each year. Meetings are scheduled on the second Monday of each month.



Wake Forest reservoir



# Town Services

#### PUBLIC WORKS

The following public works programs and services can be accessed and contacted online at www.wakeforestnc.gov/residents/publicworks\_sanitation.

### **Curbside Garbage Collection**

(919) 554-6120

Curbside garbage collection service is provided weekly by Republic Waste Services. Residents are encouraged to place their rollout cart at the curb before 7:00 a.m. on their scheduled pickup day. Rollout carts should be positioned at least four feet to the side of the recycling rollout cart to ensure sufficient space for the operation of Republic Waste Services' collection equipment. For more information, call (919) 554-6120.

Recycling (919) 554-6120

Residents who receive Town of Wake Forest trash collection services receive a rollout "SmartCart" for once-a-week recycling pick-up. Do not bag and tie recyclables before placing them in the container.

Note: The curbside garbage and recycling collection schedule is only affected on the following holidays: Independence Day, Thanksgiving, Christmas, and New Year's Day. Garbage and recyclables normally collected on these days will be collected the next weekday. The regular curbside collection schedule is observed on all other holidays.

Yard Waste (919) 554-6120

Yard waste is described as vegetative matter resulting from landscaping maintenance performed by the homeowner only, including but not limited to leaves, twigs, grass, limbs, hedge clippings, hay/pine straw, pine cones, and logs. Yard waste should be placed into clear plastic bags or 35-gallon trash containers. Limbs and brush larger than one inch but smaller than six inches in diameter must be no longer than six feet. Limbs and logs larger than six inches in diameter must not exceed two feet. Logs must not exceed 10 inches in diameter. Piles are not to exceed four cubic yards per week. Trash cans and bags are not to exceed 10 total per week and not exceed 50 pounds each. Logs are not to exceed 75 pounds per week. Yard waste must be free of trash and other refuse.



### Bulk Waste Pick-Up

(919) 554-6120

Bulk waste is defined as "refuse including appliances, furniture and other large items weighing *in excess* of 75 pounds each." All bulk waste pickups are provided on Wednesdays on an "as needed" basis. To schedule a bulk waste pickup, please schedule the pick-up by 2:00 p.m. on the Tuesday prior to the Wednesday pickup by calling (919) 554-6120. Bulk waste pick-up that is scheduled before 2:00 p.m. on Tuesday is picked up the following day.

### Christmas Tree Recycling

Christmas trees left at the curb will be picked up and recycled by the Public Works Department. Artificial trees cannot be recycled.

## Citizen requests for Repairs www.wakeforestnc.gov/contactus.aspx

(919) 554-6120

Citizens may fill out the "Contact Us" form or call (919) 554-6120 to request or report the following:

- · repair of streets and potholes
- · hazardous sidewalk condition
- street or gutter drainage problems
- bike paths
- · catch basin stoppages
- · street sign issues
- · traffic signal outage
- garbage container missed during normal routes

- · streetlight outage
- · clogged storm drains
- · downed trees
- · dead animal on Town streets
- · flooded roads
- · garbage cans broken
- · debris on Town streets

Your name, telephone number, and email address are not required, but are helpful should questions arise. The exact reported location/site address is required.





The Wake Forest Chamber of Commerce

#### PLANNING & INSPECTIONS

Code Violations (919) 554-6140

The Planning & Inspections Department responds to inquiries regarding building codes, zoning and land use regulations, and nuisances, such as overgrown lots, junked vehicles, and dilapidated buildings.

Please contact the Planning & Inspections Department before beginning any construction project or home-based business, such as any of the following:

- · Home Occupations
- Fences
- Swimming Pools
- Accessory Structures
- Decks
- Residential Additions

#### CUSTOMER SERVICE

### Town Hall Building, 401 Elm Avenue

(919) 554-6100

Business hours are from 8:00 a.m. to 5:00 p.m., Monday-Friday (closed holidays). Free parking is available for our visitors and customers. Save time and a trip to Town Hall by paying your Town of Wake Forest utilities bill, signing up for utility service, or viewing your account information online at www.wakeforestnc.gov.

# **Utility Bill Payment Options**

(919) 554-6100

There are several convenient ways to pay your Town of Wake Forest utility bill, including our online utility bill payment service.

### Online Payments

(919) 554-6100

The Town of Wake Forest is pleased to offer our customers the convenience of on-line utility bill payments. With online bill pay, you can:

- Pay your utility bill with a MasterCard or Visa credit card or a debit card with MasterCard or Visa logos
- View your bill, current balance and due date
- Access billing history, payments, and charges
- · View historical consumption data



Online utility bill payment offers several benefits, including:

- Ease of use No more hassles with paperwork, postage or different payment methods for different statements.
- · Security and Privacy Personal information remains confidential and secure.
- Flexibility No more postage or time spent handwriting a check. You can pay
  with MasterCard or Visa credit card or a debit card bearing MasterCard or Visa
  logos.
- Accessibility You can pay bills any time, from anywhere, as long as you have internet access. You can also view payments, bill history, and consumption data.

### **Equal Payment Plan**

(919) 554-6100

You can take the surprises out of your monthly utility bill with the Town of Wake Forest Equal Payment Plan (EPP). Once you enroll in EPP, you will receive a bill each month for the same amount. It's a great way to smooth the peaks and valleys of seasonal electric usage and enable you to budget with precision.

Here's how the program works:

- · We average your electric bill for the year based on your previous billing records.
- We divide that amount into 11 equal payments that you will make each month.
- The 12th month is used to settle your account.

If you paid for more electricity than you used over the first 11 months, we will credit your account the difference. If you used more electricity than you paid for, then we will bill you for that amount. Your EPP payments may be adjusted each year depending upon your electricity usage and current electric rates.

To be eligible for the Equal Payment Plan, the following must be true:

- · Your account has had service at least six months.
- · You have had no more than 2 late payments over the last 12 months.

Bank Draft (919) 554-6100

To save time and money and avoid late fees, have your monthly payment automatically drafted from your checking or savings account. It's the same convenient process you may already use to pay a car loan, insurance premium or any other monthly payment. With the automatic bank draft, avoid the monthly hassle of writing checks and mailing them or dropping them off at Town Hall.



### Credit Card Draft

Similar to our Bank Draft program, Credit Card Draft allows you to save time and money and avoid late fees by having your monthly payment automatically drafted from your MasterCard or Visa credit card or a debit card with MasterCard or Visa logos.

### Pay By Mail

Use the return envelope included with your bill to send payment or mail to: Town of Wake Forest, P.O. Box 900002, Raleigh, NC 27675-9000

### Pay In-Person

Town Hall - 401 Elm Avenue, Wake Forest, NC

### SAVINGS PROGRAMS

More information on savings programs offered by the Town of Wake Forest is available online at **www.wakeforestnc.gov** under the menu "Savings Programs."

### Load Management

(919) 554-6130

The Town of Wake Forest offers water heater, heat strip, and air conditioner load management incentives to its existing residential and commercial customers, as well as installs load management controls on all new residential services.

# **Appliance Rebates**

(919) 554-6100

Install a new energy-efficient heat pump and sign up for electric heat strip control and central air conditioner control and the Town of Wake Forest will credit your utility bill for \$300. Install an energy-efficient water heater and sign up for electric water heater control, and earn a \$150 credit on your utility bill.

# Home Energy Audits

(919) 554-6100

Take that first step in knowing how to manage your energy costs. Wake Forest provides free residential energy audits to qualifying customers.



# Town Programs

#### POLICE DEPARTMENT PROGRAMS

### Security Checks

(919) 554-6150

Headed out of town? If so, request to be placed on the security checklist and have the Wake Forest Police Department provide a ride-by security check on a regular basis until you return.

### Traffic Enforcement

(919) 554-6150

If you have a traffic-related complaint, notify any police officer or contact the Traffic Enforcement Unit supervisor to have the matter resolved.

### Child Ident-a-Kid

(919) 554-6150

The police department provides free child identification cards to parents. These cards are to be used in an emergency to identify a child. They contain the child's photo, fingerprints, and physical description.

### Crime Prevention

(919) 554-6150

The police department offers crime prevention talks which can be tailored to your needs whether it relates to residential or commercial crime prevention. The police department also offers talks and presentations related to fraud, identity theft, and crimes against senior citizens.

# Child Safety Seat Installation

(919) 554-6150

The police department offers correct child safety seat installation. The child seat will be installed by a certified installer.

# Crime Tip Line

(919) 554-6162

Residents can get involved in the fight against crime by using the tip line. All information is confidential and you do not have to give your personal information.



# Town Programs - continued

#### FIRE DEPARTMENT PROGRAMS

### Fire Safety Education for Children

(919) 556-1966

Firefighters teach fire and life safety in local schools to children in preschool through fifth grade. The lessons also address fire prevention and life safety tips.

### Fire Safety Education for Seniors

(919) 556-1966

Firefighters are available to teach senior adults about fire safety, cooking, home safety, and other related incidents that may place seniors at risk for injuries.

### Fire Safety Education for Civic Groups

(919) 556-1966

Firefighters are available to teach fire and life safety to area civic groups. Topics include fire safety, prevention, and use of fire extinguishers.

#### **Fire Station Tours**

Station 1: (919) 556-1966

Station 2: (919) 570-1609

Tours of the Wake Forest Fire Department are available at Stations 1 and 2 and include safety tips, and apparatus and station displays. Groups are encouraged to schedule their visit by calling the appropriate fire station.

### Change Your Clock, Change Your Battery

The Wake Forest Fire Department participates in a national home fire safety campaign called "Change Your Clock, Change Your Battery." Sponsored by the Wake Forest Fire Department, the International Association of Fire Chiefs and Energizer brand batteries, the program urges the community to adopt a lifesaving habit: change your smoke alarm batteries when you change your clocks!

### Commercial Lock Boxes

(919) 556-1966

Commercial business owners can request a metal lock box that will contain keys to their business and will be mounted on the exterior of their building. The box will contain keys to the business or area of interest to firefighters. Firefighters will be able to gain quick access in the event of an emergency, saving precious minutes and property damage. The lock boxes can be obtained through the Wake Forest Fire Department.



# Town Programs - continued

### PARKS & RECREATION

(919) 554-6180

The Wake Forest Parks & Recreation Department offers a variety of activities for all ages and interests, including youth and adult athletics and cultural programs.

### **Athletics Programs**

(919) 554-6183

The Wake Forest Parks & Recreation Department (WFPRD) offers baseball, softball, t-ball, and basketball leagues for the youth of Wake Forest. Adult leagues are offered in softball and basketball. League registration forms are available online at Town Hall, and Flaherty Park Community Center during specified registration periods. League registration dates are published in RecConnect – the Parks & Recreation program brochure.

Performances (919) 554-6182

The Wake Forest Parks & Recreation Department sponsors a number of performances each year, including the annual Concert in the Park. Event dates and times are published online and in the program brochure.

### Camps, Classes and Special Events

(919) 556-4818

The Wake Forest Parks & Recreation Department offers an array of special events and children's programs, including camps and classes on dance, art, health and wellness, cooking, and sports. A variety of adult programs, such as yoga, painting, woodcarving, and dancing are also offered each year.

#### SENIOR PROGRAMS

(919) 554-4111

The Northern Wake Senior Center, located at 235 E. Holding Avenue in the heart of Wake Forest, provides activities for citizens age 55 and older. The center is open from 8:00 a.m. to 5:00 p.m. Monday through Friday. The programs and activities are provided by Resources For Seniors, Inc. at no charge to participants.

**Health and Fitness Activities.** The center provides free health screenings periodically and also holds educational seminars about health-related topics. A wide range of fitness classes are available to seniors at all levels, such as line dancing, low-impact aerobics, yoga, tai chi, strength training, and ballroom dance. The fitness room is open daily and is equipped with treadmills and stationary bikes.



# Town Programs - continued

**Arts and Crafts.** Classes are available in ceramics, crocheting, knitting, quilting, sewing, and wood carving.

**Social Activities.** Participants may enjoy playing pinochle, canasta, bridge, bingo, ping pong, and scrabble. The center also holds social dances in the evenings.

**Meals on Wheels** offers a balanced nutritious lunch each weekday to seniors at the center. Volunteers also deliver the meals to homebound seniors in the community. You must register for this program and reservations are required 24 hours in advance.



The Hale Building, Downtown Wake Forest



# actory to actory

Factory Ice House & Factory Soccerplex

Grand Slam Sports Center

YMCA of the Triangle

Delicious Skateboard Shop & The Factory Skatishood Park

Sweet Pea Kids

Klok's School of Martial Arts

Works of Clay

Three Oaks Photography

Destiny Dance Institute

Planetary Nutrition

Factory Go-Karts

Progressive Music Center

The Race Factory

Sweet Loralee Pastries

The Village Deli

Armadillo Grill

Carvel Ice Cream

The Mixing Bowl

# Local Attractions

### Wake Forest College Birthplace

(919) 556-2911

Wake Forest University's roots are in the Town of Wake Forest. It was here, in February of 1834, that the first class enrolled in Wake Forest College. The Calvin Jones House, built before 1820 and home to the first president of the college, was the center of activity at the school. Located in the Wake Forest Historic District, the house is "a lasting monument to the founders of Wake Forest College and the thousands of students who attended classes and graduated from the institution." It houses a large collection of photos, books, college publications, furniture, documents, professors' writings, and medical, law and sports memorabilia.

450 N. Main Street, Wake Forest, NC

### The Factory

www.eatshopplay.com / (919) 453-1839

What do you do when you are tired of driving from place to place for soccer practice, for dance lessons, to pick up a birthday gift, and to grab a bite to eat? You go to a place where you can do it all in one stop, that's what you do! The Factory is just that place, a sports and entertainment mall for parents and kids alike to eat, shop, and play.

US 1A/S. Main Street, Wake Forest, NC

### Hill Ridge Farms

www.hillridgefarms.com / (919) 556-1771

Hill Ridge Farms is the Triangle's best destination for old fashioned, educational family fun, just 20 minutes north of Raleigh in Youngsville, North Carolina. Bring your children and grandchildren to relive our heritage and enjoy a day in the country! 703 Tarboro Road, Youngsville, NC

### **Falls Lake State Recreation Area**

(919) 676-1027

Hours of relaxation await you at Falls Lake State Recreation Area. Just moments away from the hustle and bustle of the city, Falls Lake is a great way to escape urban life. With a 12,000-acre lake and 26,000 acres of woodlands, Falls Lake State Recreation Area offers a choice of recreation areas—Beaverdam, B.W. Wells, Highway 50, Holly Point, Rolling View, Sandling Beach and Shinleaf. Fishing, boating and swimming are only a few of the activities awaiting you on the water. On land, you can enjoy walking, mountain biking or camping along a portion of the state's Mountains-to-Sea Trail. From recreation to environmental education, no matter what you are looking for, you are sure to discover it at Falls Lake.

13304 Creedmoor Road, Wake Forest, NC 27587



# Local (Attractions - continued

North Carolina Museum of Art www.ncartmuseum.org / (919) 839-6262
The North Carolina Museum of Art features the most dynamic permanent collection south of the Potomac and east of the Mississippi rivers.
2110 Blue Ridge Road, Raleigh, NC 27607-6494

### North Carolina Museum of History

http://ncmuseumofhistory.org / (919) 807-7900
Since its founding in 1902, the North Carolina Museum of History has been an exciting place to explore North Carolina history. The museum encourages visitors to discover the past; to reflect on their own lives and their place in history; and to preserve state, regional, and local history for future generations.

5 E. Edenton Street, Raleigh, NC 27601

### North Carolina Museum of Natural Sciences

www.naturalsciences.org / (919) 733-7450

North Carolina Museum of Natural Sciences is the largest natural history museum in the Southeastern United States.

11 W. Jones Street, Raleigh, NC 27601

### Banks D. Kerr Family YMCA

www.ymcatriangle.org/Banks\_D.\_Kerr.aspx / (919) 562-9622

The Banks D. Kerr Family YMCA serves youth, adults and seniors in Wake Forest and the northeast area of Wake County. We strive to meet community needs through organized programs that promote good health, strong families, confident kids and better communities. We invite you to explore the many programs the Banks D. Kerr Family YMCA offers.

2500 Wakefield Pines Drive, Raleigh, NC 27614

# YMCA at The Factory

www.ymcatriangle.org/YMCA\_at\_The\_Factory.aspx / (919) 453-5500
The YMCA at The Factory was established in 2007 as a satellite branch of the Banks
D. Kerr YMCA and is part of the YMCA of the Triangle, one of the largest YMCAs in
the country. The YMCA at The Factory is a 21,000-square-foot facility that serves
youth, adults and seniors in northern Wake County and Wake Forest through organized
programs that promote good health, strong families, confident children and better
communities.

1839 S. Main Street, Suite 250, Wake Forest, NC 27587.



# Local Attractions - continued

**Triangle Town Center** www.triangletowncenter.com / (919) 792-2222

Located on US 1 North (Capital Boulevard) visit North Carolina's newest and most spectacular shopping, dining, and entertainment experience.

5959 Triangle Town Boulevard, Raleigh, NC

# PROFESSIONAL SPORTS

**Durham Bulls** www.dbulls.com / (919) 687-6500

P.O. Box 507 Durham, NC 27702 409 Blackwell Street, Durham, NC 27701 Ticket Information: (919) 956-BULL

### Carolina Mudcats

www.gomudcats.com / (919) 269-2287

1501 NC Highway 39 P.O. Drawer 1218, Zebulon, NC 27597 Ticket Information: (919) 269-2287

# **NHL Hockey**

Carolina Hurricanes www.carolinahurricanes.com / (919) 467-7825

RBC Center / 1400 Edwards Mill Road, Raleigh, NC, USA 27607 Ticket Information: 1 (866) 645-2263

### WAKE FOREST GOLF COURSES

Brevofield Golf Links (919) 562-1900

13101 Camp Kanata Road / Wake Forest, NC 27587

The Heritage Golf Club (919) 453-2020

1250 Heritage Club Avenue / Wake Forest, NC 27587

Wake Forest Golf Club (919) 556-3416

13239 Capital Boulevard / Wake Forest, NC 27587

Paschal Golf Club (919) 556-5861

555 Stadium Drive / Wake Forest, NC 27587





# Special Events

### FEBRUARY

#### Art After Hours

Beginning in February, on the second Friday night of each month the streets of downtown Wake Forest come alive with food, merchants and music! Everyone is invited to come and experience the dining, art and retail merchants of downtown Wake Forest. Downtown businesses stay open until 9:00 p.m. You never know what treasure you may find!

### Renaissance Ball & Mardi Gras Masquerade

Sponsored by the Downtown Revitalization Corporation and the Wake Forest Junior Woman's Club this formal black-tie affair is held to benefit the Wake Forest Boys & Girls Club. For more information, call (919) 570-1372.

#### MARCH

### **Arbor Day Celebration**

The Town of Wake Forest's Arbor Day celebration is coordinated by the Urban Forestry Program, which is administered by the Wake Forest Urban Forestry Board. The celebration takes place each year during the 3rd week of March. Activities include an Arbor Day ceremony and a special tree planting. During the ceremony, Green Medals are presented to Wake Forest area residents, civic clubs and companies that have demonstrated exceptional care and concern for the environment and/or Wake Forest's urban forest. For more information, contact Lisa Potts at (919) 554-6143.

# **B.W. Wells Heritage Day**

The Annual B.W. Wells Heritage Day offers a variety of tours and hikes featuring geology, wildflower, and history walks, bird watching, and canoe tours, in addition to children's games and activities. For more information, visit http://bwwells.org/hday.





# Special Events - continued

### APRIL

### Wake Forest Farmers' Market

Starting in April, come visit the original farmers' market located in historic Downtown Wake Forest. The market offers fresh produce, pasture-raised beef, poultry and pork, free-range eggs, fresh and dried herbs, honey, jams and preserves, plus a whole lot more. The Farmers' Market is open Saturday mornings from 8:00 a.m. until 12:00 p.m. from April through October.

### Six Sundays in Spring

Starting in April, this annual concert series is held for six consecutive Sundays at the Wake Forest College Birthplace.

### HerbFest

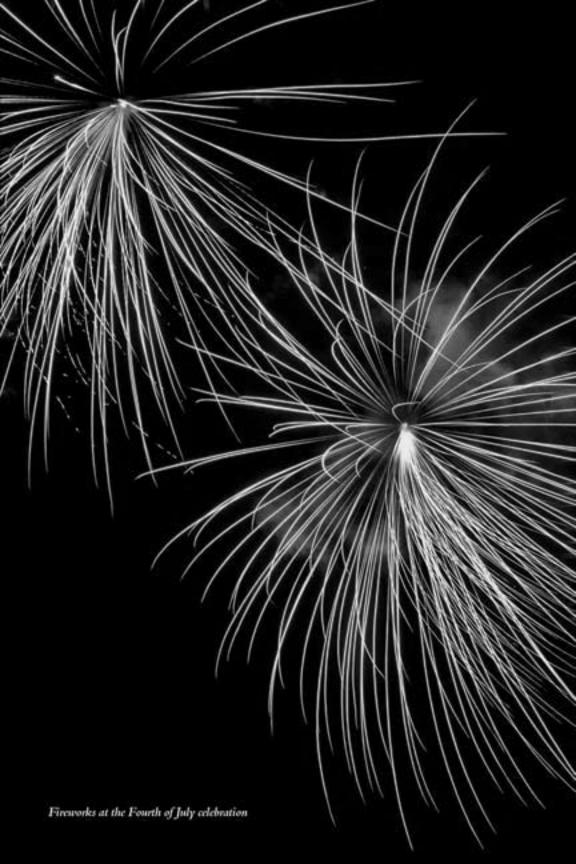
The first HerbFest, a one-day herb sale, was held in April 2000 in downtown Wake Forest. Now a three-day event, HerbFest draws young, old, families and individuals alike with its plant sale and emphasis on family entertainment. Any herbs remaining after HerbFest are planted in the downtown area for the public to view and admire throughout the year. The herb gardens surrounding the public parking area in downtown Wake Forest and the beautiful aromatic rosemary hedges on the first block of S. White Street are the result of planting the leftover herbs. In 2003, the 10:30 a.m. "duck parade" was added to HerbFest and continues to draw parents and their children for this daily event. The duck pen where the children can play with and hold the ducks is also one of the most popular components of HerbFest.

#### MAY

### Meet in the Street

Held in Downtown Wake Forest, this annual arts and crafts festival is always scheduled the first Saturday in May. Discover jewelry, gifts, furniture and more from several noted artisans and craftspeople. Meet in the Street also offers a Children's Village featuring games and crafts for the young ones. Entertainers on two outdoor stages keep the whole family entertained. For more information, contact the Wake Forest Chamber of Commerce at (919) 556–1519.





# Special Events - continued

### Hoops for Wake Forest

Hoops for Wake Forest is a nonprofit, volunteer-based organization that organizes and hosts this annual 3-on-3 basketball tournament. Through the generosity of businesses and individual sponsors, the tournament raises money which is then distributed to various charitable groups in the community. The basketball tournament is open to players of all ages and athletic ability. Registration forms are available at www.hoopsforwakeforest.com.

### Wake Forest Chamber of Commerce Annual Banquet

The Wake Forest Chamber's Annual Banquet celebrates each year's Chamber accomplishments. Featuring a dinner and entertainment, this annual event is one of the year's most highly anticipated Chamber functions. For more information, contact the Wake Forest Chamber of Commerce at (919) 556-1519.

### JUNE

#### Concert in the Park

Bring a lawn chair or blanket to Holding Park and enjoy a free concert. For more information, call (919) 554-6180.

# JULY

# Fourth of July Celebration

Fireworks, games, live entertainment and a whole lot more await you at the Annual Fourth of July Celebration. There is a charge for admission and volunteers are needed. For more information, call (919) 556-4436.

#### OCTOBER

### **Autumn Arts Festival**

The Wake Forest Downtown Revitalization Corporation sponsors this annual event. Call the DRC at (919) 570-1372 for more information.





# Special Events - continued

### DECEMBER

### Lighting of Wake Forest

Locally, the Christmas season officially begins with the Lighting of Wake Forest-held the first Friday in December at 7:00 p.m. Beginning with the tree lighting at the downtown gazebo and following with a stroll down S. White Street, it's impossible not to find yourself in the Christmas spirit as you listen to carolers and area school music groups. But it doesn't end there! The next stop is the North Pole satellite office, conveniently located at the Chamber of Commerce. Treat yourself to hot apple cider and cookies while the little ones tell Santa what's on their wish list. The event is free to the public!

#### Historic Homes Christmas Tour

Here's your chance to see some of the most beautiful historic sites in Wake Forest. Scheduled only in even-numbered years, this tour features the interior of historic homes and other buildings in Wake Forest and the surrounding area. The Christmas Tour is jointly sponsored by the Wake Forest Historic Preservation Commission and the Wake Forest Woman's Club.

### **Downtown Open House**

Pictures with Santa, shopping, and lots more await you in Downtown Wake Forest. Visit www.wakeforestdowntown.com for more information.

# Community Christmas Dinner

Wake Forest celebrates Christmas and the end of another wonderful year at the Annual Community Christmas Dinner. Sponsored by the Wake Forest Community Council of Civic Organizations, the event is traditionally scheduled on the first Tuesday following Thanksgiving.

#### Christmas Parade

Embrace the holiday spirit at the annual Wake Forest Christmas Parade. Scheduled each year on the second Saturday in December, the parade is produced by the Wake Forest Junior Women's Club and the Wake Forest Downtown Revitalization Corporation.

### Calls from Santa

The Wake Forest Parks & Recreation Department assists Santa by making personal phone calls to area children between the ages of three and seven. For more information, call (919) 554-6180.





# Visit These Fine Wake Forest Businesses

### ALPHABET SOUP

EDUCATIONAL SUPPLIES & MORE, INC.

10% OFF YOUR PURCHASE

Located in Historic Downtown Wake Forest (Near the Gazebo)

(919) 554-3035

www.alphabetsoupinc.com

### THE PURPLE DOOR

DAY SPA

10% OFF A MASSAGE OR \$25 OFF A FACIAL & MASSAGE PACKAGE

134 S.White St./Wake Forest

(919) 562-6077

www.purpledoorspa.com

### BIMULOUS BEADS & DANCING TREES

DESIGN & MAKE YOUR OWN JEWELRY

10% OFF YOUR PURCHASE\*

\*please see retailer for exclusions

143 E.Walt St./Next to the Gazebo

(919) 562-3244

# WAKE FOREST FLOWERS & GIFTS

\$5 OFF YOUR NEXT PURCHASE OF \$30 OR MORE

536 S. White St./Historic Downtown Wake Forest

(919) 556-2144

www.wfflorist.com

### THE COTTON COMPANY

YESTERDAY'S ARCHITECTURE, TODAY'S ARTISANS

10% OFF ONE ITEM ON YOUR FIRST VISIT

306 White St./Historic Downtown Wake Forest

(919) 570-0087

www.thecottoncompany.net

### WAKE FOREST YOGA

FIRST CLASS FREE OR \$10 OFF FOR ONE WEEKOF UNLITTED CLASSES

103 S.White St.

Historic Downtown Wake Forest

(919) 623-5410

www.wakeforestyoga.com

# THE FORKS CAFETERIA & CATERING

EAT-IN/CATERING BANQUET FACILITIES

Corner of Brooks St. & Elm Ave. Historic Downtown Wake Forest

(919) 556-6544

### THE WELL

THE COFFEE HOT SPOT

331 S.White St.

Historic Downtown Wake Forest

(919) 570-0074





The events, programs, people and coupon offers listed in this Guide are subject to change without notice. He apologice in adurus for any incomenions this may cause.

Please log onto the Town website for the most current and up-to-date information.

www.wakeforestnc.gov



This Guide is provided as a service to the residents of the Town of Wake Forest.

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